

CORONADO CAYS HOMEOWNER ASSOCIATION
BOARD OF DIRECTORS MEETING
September 26, 2013
Grand Caribe Room
AGENDA

12:30 p.m. LUNCH **Action** **Page**

1:00 p.m. EXECUTIVE SESSION

- I. PERSONNEL** *BOARD ACTION*
- A. Carla Bacon: Resignation from the Board
 - B. 1:15 p.m. – K. Foley
- II. APPROVE MINUTES** *BOARD ACTION*
- A. Approval of Executive minutes for June 27, 2013
- III. LEGAL UPDATES** *BOARD ACTION*
- A. Applegate vs Coronado Cays – J. Epsten
 - B. Code of Ethics Amendment – J. Epsten
 - C. Draft Resolution: Boat Owners Insurance – J. Epsten
 - D. Re-appointment of Legal Committee, Discussion – K. Tolles
 - E. Trinidad Village Docks, Inc. Status Report - J. Epsten
- IV. DELINQUENT ACCOUNTS and LIEN DISCUSSION** *BOARD ACTION*
- A. Board discussion on next action:
 - 1. Account 2031, outstanding balance \$2,335.60
 - 2. Account 2053, outstanding balance \$2,335.60
 - 3. Account 10019, outstanding balance \$3,974.80

2:00 p.m. REGULAR SESSION **Action** **Page**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. RECOGNITION OF GUESTS**
- IV. EXECUTIVE SESSION DISCLOSURE**
- V. APPROVAL OF BOARD MINUTES** *BOARD ACTION*
- A. Approval of minutes for June 27, 2013
- VI. PRESIDENT'S REPORT – Mike Durgin**
- A. Cays Entrance Update - K. Tolles, Vice President
 - B. Welcome New Board Members
 - C. Communication Review Policy
- VII. TREASURERS REPORT – Jim Besikof** *BOARD ACTION*
- A. Financial report for the month of August, 2013 *BOARD ACTION*
 - B. Approve Liens for Accounts: 2140; 10016; 10106
- VIII. MANAGER'S REPORT – Nick Arther**
- A. Proposed change to office hours
 - B. Department Summary Reports
 - 1. Code Enforcement Report – Mike Miller
 - 2. Dock Master's Report – Mike Miller
 - 3. Landscape Manager's Report – Frank Zottolo
 - a. Tree inspections
 - 4. Maintenance Manager's Report – Tim Burns
 - 5. Security Report – Mike Motz
 - 6. Administrative Approval Summary

IX. COMMITTEE REPORTS

- A. Architectural and Environmental Control Committee (AECC) – Bud Webb, Chair *BOARD ACTION*
1. Approval of recommendations in minutes, August 15, 2013
 - a. New Business
 - i. 10 Sixpence Way, Mallory *AECC RECOMMENDS APPROVAL*
Add onto the 1st floor rear side of property, creating a 3 car garage,
2nd floor expansion to front and rear of property, and adding a roof deck.
 - ii. 78 Trinidad Bend, Molina *AECC RECOMMENDS DENIAL*
Living room addition of 321.78 sq.ft, add dining room, remove existing fireplace, additional master bedroom over living room, convert existing bedroom into two bathrooms, add an open deck with lateral open stairway leading to deck.
 - iii. 42 Spinnaker Way, Besikof *AECC RECOMMENDS APPROVAL*
Remodel entry area, add elevator, dining room addition, add bedroom over garage, remodel and addition to current bedroom over garage, new deck off front facing bedrooms, and addition to master bedroom and rear deck. Total increase 621.15 sq.ft.
 2. Approval of recommendations in minutes, September 19, 2013
 - a. New Business
 - i. 63 Tunapuna, Baptista *AECC RECOMMENDS APPROVAL*
Enclose existing front terrace adding 33.33 sq.ft., add new window and skylight.
 - ii. 78 Trinidad Bend, Molina *AECC RECOMMENDS DENIAL*
Living room addition of 321.78 sq.ft, add dining room, remove existing fireplace, additional master bedroom over living room, convert existing bedroom into two bathrooms, add an open deck with lateral open stairway leading to deck.
 - iii. 42 Spinnaker Way, Besikof *AECC RECOMMENDS APPROVAL*
Remodel entry area, add elevator, dining room addition, add bedroom over garage, remodel and addition to current bedroom over garage, new deck off front facing bedrooms, and addition to master bedroom and rear deck. Total increase 621.15 sq.ft.
- B. Finance Committee – Bob Shugert, Chair [Next meeting October 15, 2013 at 9:00 a.m.]
- C. Governing Documents Ad Hoc Committee – Gary Hoff, Chair [Next meeting October 24, 2013]
- D. Grand Caribe Task Force – Tony Orfila, Chair [Next meeting TBD]
- E. Insurance Committee – Fred Brown, Chair [Next meeting TBD]
- F. Jamaica Village Docks Committee – John Wood, Chair [Next meeting TBD]
- G. Landscape Committee – Bill Barsz, Chair [Next meeting TBD]
- H. Long Range Planning Committee – Jim Besikof, Chair [Next meeting TBD]
- I. Safety Committee – Michelle Junet, Chair [Next meeting TBD]

X. UNFINISHED BUSINESS

- A. Policy Change 13-02 – Guidelines for Installation of Hardwood Flooring – J. Epsten *BOARD ACTION*
- B. Antigua Fumigation Update – G Hoff

XI. NEW BUSINESS

- A. Village maintenance schedule, G Donahue
- B. Electronic Transmission Preauthorization Consent Form *BOARD ACTION*
- C. Approve Committee Members for 2013-14 Fiscal Year *BOARD ACTION*
- D. Purchase Order Policy / Vendor Relations – J. Besikof
- E. Noise Issues

XII. CORRESPONDENCE

- A. Incoming
1. Letter dated July 15, 2013 from F. Rickman, Resignation from AECC
 2. Letter dated August 7, 2013 from E. Walton, Berm Maintenance
 3. Letter dated August 20, 2013 from C. Warren, Meetings to nominate candidates for director

XIII. HOMEOWNER INPUT (limited to 3 minutes per homeowner)

XIV. ANNOUNCEMENTS

- B. Next regular is the Annual Meeting scheduled for October 24, 2013 at 2:00 p.m. in the Grand Caribe Room.

XV. ADJOURNMENT