

**CORONADO CAYS HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
January 28, 2016
Grand Caribe Room
AGENDA**

2:00 p.m. REGULAR SESSION

Action Page

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. RECOGNITION OF GUESTS

IV. EXECUTIVE SESSION DISCLOSURE

V. HOMEOWNER INPUT (limited to 3 minutes per homeowner)

Homeowners shall have the opportunity to directly address the Board on any items of interest. Homeowner comments on items not on the agenda and within the jurisdiction of the Board are welcome, subject to reasonable time limitations for each speaker. If you wish to address the Board at this time, please state your name and address and reserve your comments to no more than three minutes so that others may be allowed to speak. No action will be taken.

Each item of business will be introduced by the President, member comment for that item will be opened, the member will have the opportunity to speak on that item, member comment for that item will then be closed, and no additional member comment will be allowed. At that time the Board will discuss the item and then take action.

VI. APPROVAL OF BOARD MINUTES

A. Approval of organizational meeting minutes for December 10,2015 *BOARD ACTION* 25-28

VII. CONTRACT CONSENT CALENDAR

BOARD ACTION

All items listed under this section are considered to be routine and will be acted upon with one motion. There will be no separate discussion of these items unless a member of the Board or the Association so requests, in which event, the item will be considered separately in its normal sequence. *A complete packet is available for review in the HOA office.

A. New Business

1. Kingston Village Landscaping

Contract awarded to ValleyCrest Landscape Maintenance (previously Brickman Group that previously designed the entrance of Kingston).

Budget: \$6,960 in Operating, \$2,000 in Reserves. Contract amount: \$5,177.00.

2. Mardi Gras Clubhouse Tile

Contract awarded to Golden State Tile and Stone to tile the clubhouse.

Budget: \$10,000

VIII. PRESIDENT'S REPORT – Helen Kupka

31

IX. TREASURER'S REPORT – Bob Shugert, Interim Treasurer

A. Treasurer's Report for December, 2015

BOARD ACTION 35-37

1. Appoint Bob Rood to the Finance Committee (Committee approved via email)

BOARD ACTION

2. Appoint Dan Schreiber to the Finance Committee

BOARD ACTION

B. January 19, 2016, Finance Committee Meeting Minutes (*Handout*)

BOARD ACTION

X. MANAGER'S REPORT – Nick Arther

A. Contract Status

41-42

B. Project Status

43

C. Department Summary Reports

1. Administrative Approvals

45

2. Code Enforcement Report, Dan Bick

47

3. Dock Master Report, Dan Bick

49-53

4. Landscape Manager Report, Frank Zottolo

55

5. Maintenance Manager Report, Steve DeVerna

57

6. Safety Report, Will Fontenot, G4S Site Supervisor

59-60

XI. COMMITTEE REPORTS

- A. Architectural and Environmental Control Committee (AECC) – Gail Donahue, Board Liaison *Handout*
 - 1. Receive the January 21, 2016, AECC meeting minutes *BOARD ACTION*
 - a. Unfinished Business 63
 - i. 35 Aruba Bend, Wilder *Recommends to Deny*
 - b. New Business 63
 - i. 37 Catspaw Cape, Yates *Recommends to Approve with Conditions*
 - ii. 37 Tunapuna Lane, Cromartie..... *Recommends to Approve*
 - iii. 67 Port of Spain, Herrmann..... *Recommends to Approve with Conditions*
 - iv. 21 Aruba Bend, CAvanagh *Tabled*
 - v. 2 Half Moon Bend, Lowenberg..... *Recommends to Approve*
 - vi. 63 Port of Spain, Hoover..... *Recommends to Approve*
 - B. Aviation Noise and Pollution Committee – Harold Nevin, Board Liaison *[Last meeting: Jan. 12, 2016]*
 - C. Cays Entrance, Ad Hoc Committee – Helen Kupka, Board Liaison *[Last meeting: Nov. 16, 2015]*
 - D. Finance Committee – Bob Shugert, Board Liaison *[Last meeting: Jan. 19, 2016]*
 - E. Grand Caribe Task Force – Mike Durgin, Board Liaison *[Last meeting: Jun. 16, 2015]*
 - F. Insurance Committee – Tom Clark, Board Liaison *[Next meeting: TBD]*
 - G. Landscape Committee – Ed Reichert, Board Liaison *[Last meeting: October 20, 2015]*

XII. UNFINISHED BUSINESS

- A. CCHOA Purchasing Policy, status – Helen Kupka, President

XIII. NEW BUSINESS

- A. Delinquent Accounts *BOARD ACTION*
 - 1. Request the Board to approve a lien on Account 2156 if it remains delinquent after Feb. 16, 2016.

XIV. CORRESPONDENCE:

- A. Incoming 71
 - 1. Letter dated December 22, 2015 to waterfront villas and condos regarding Oil Spill Kits

XV. ANNOUNCEMENTS

- A. Next regular scheduled meeting is Thursday, February 25, 2016 at 2:00 p.m. in the Grand Caribe Room.
- B. Next scheduled AECC meeting is Tuesday, February 9, 2016 at 5:00 p.m. in the Grand Caribe Room.

XVI. ADJOURNMENT